



## Pippins Daycare Attendance Policy

At Pippins Daycare; we are committed to ensuring every child receives the best start in life. Pippins Daycare offers a safe and secure learning environment where children are nurtured to develop their skills and become ready for school. Research shows that children who attend high quality pre-school provision obtain better grades at GCSE level than those who do not.

Pippins Daycare recognises the importance of monitoring attendance and will encourage our families to participate in early education by ensuring that children take advantage of their funded entitlement of hours wherever possible.

### Aims & Principles

Pippins Daycare will:

- Ensure all children/parents that are eligible for funded places are encouraged to take advantage of them
- Ensure all parents are supported to understand the importance of consistent routines and regular attendance for their child starting at the session time mutually agreed
- Develop and maintain effective partnerships with parents and other organisations to tackle issues which may result in inconsistent attendance/ absence whilst recognising the individual needs and circumstances of children/families.
- Develop positive and consistent communication between home and setting, providing guidance and support as appropriate.

Issues surrounding sporadic attendance and absence that cannot be resolved by Pippins Daycare will be referred to Early Help Assessment at [Staffordshire County Council](#).

In addition, Pippins Daycare has a duty to inform the Early Years Funding Team when consistent absence takes place.

## Benefits of good and consistent child attendance

It is important for children to give them the best start in life. The benefits for children range from:

- quality learning and development
- consistent routines and play
- new experiences
- making friends
- becoming more confident and embedding good habits
- preparing for school

## Attendance Procedures

A daily register is kept at Pippins Daycare. If your child is going to be absent, please:

- inform Pippins Daycare on the first day of absence (EYFS 3.12)
- provide details of illnesses

If a child is absent and Pippins Daycare has not been informed:

- A call will be made to the parent/s to check on why your child is absent in a timely manner and always within that registered session (EYFS 3.11)
- If the first call is unsuccessful, the second number on the contact information will be called
- A courtesy call will follow to enquire how your child is improving.

Pippins Daycare will consider any patterns and trends of absence and use professional judgement to consider if periods of absence are considered prolonged. We will give consideration to the child's vulnerability, parent's and/or carer's vulnerability and their home life (EYFS 3.11).

Pippins Daycare will implement Safeguarding procedures if a child is absent without notification or for a prolonged period of time.

## Holidays

Pippins Daycare appreciates attendance at pre-school settings is not mandatory and recognises the importance of cultural events, family gatherings and holidays taken with parents, where leave is not possible during non-session time. Providing absence is good at other times we will accommodate requests. However, nursery places are Government

funded and Pippins Daycare has a statutory duty to report excessive absence or patterns in absence.

This policy is shared with staff, parents, directors and will be reviewed annually in line with updated legislation.

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